



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with AHEAD (Association on Higher Education And Disability) for membership and renewal dues for FY2024-2025 for Accessibility Resources. Fiscal Impact: \$1,775.00.

Presenter(s): Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

What is the purpose of this contract and why is it needed? This is an annual membership that promotes professional practice that operationalizes an expanded concept of access grounded in civil rights, disability equity, and social justice. It also promote educational communities to foster the exchange of ideas and perspectives, offer opportunities for individual growth, and honor disability experiences. This is the Membership Renewal - Institutional Diamond (through December 21, 2025).

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes.

What fund, cost center and line item(s) were used? FD100, CC0095 GLC64502.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? The return on investment exceeded, and they provided pertinent information, resources that was available with assistive technology. They also provided support for compliance issues for ADA & 504 compliance challenges we may incur, professional development training and best practice email with questions.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This is directly feed one of the social enterprise. This membership supports Accessibility staff with achieving and maintaining all social enterprise tactics.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Board Item

Meeting of December 10, 2024

Description: \$1,775.00. CC0095, BU301, FD100, PG000184

10/17/24


CC0095 · Disability Services























(\$1,775.00)

APPROVAL PATH: 12561 AHEAD Membership and Renewal Dues FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Craig Levins	AVP Review		 Completed	
2	Donald Astrab	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Board Meeting	12/10/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

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INVOICE 46983



Broward College
Natascha Holness
111 E Las Olas Blvd
Fort Lauderdale, Florida 33301
United States

Invoice # 46983
Invoice Date 10/17/2024
Invoice Due 12/31/2024

Amount Due	\$ 1,775.00
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Transactions

Description	Amount
Membership Renewal - Institutional Diamond (through December 31, 2025)	\$ 1,775.00

Total Amount	\$ 1,775.00
Amount Paid	-\$ 0.00
Amount Due	\$ 1,775.00

Please submit your payment to AHEAD for your membership.

Please contact us if you have any questions.

Thank you,

AHEAD
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(FEIN# 34-1265325)